

# **DEPUTY DIRECTOR, INFORMATION TECHNOLOGY**

## **JOB PURPOSE AND SUMMARY:**

The Deputy IT Director position reports directly to the County's Director of IT and will help provide strategic technology leadership and direction for information technology throughout County government.

The Deputy IT Director role will be critical to the department's efforts to build/maintain relationships with County departments from a provider of infrastructure to a business partner capable of innovating business practices through the delivery of technology services. Candidates for this position must be highly motivated, able to make data-driven decisions, and have strong management and interpersonal skills. This person will interact with a wide variety of diverse individuals, including elected officials, County department directors and management, IT management and staff, and the public.

## **RESPONSIBILITIES:**

- Provide support to a team of IT Managers who liaise with departments, understanding business needs and coordinating the delivery of IT services. Working with departments, the County Manager's Office, and the County Budget Office.
- Responsible for the management and successful completion of strategic technology projects and initiatives assigned to the Department. Such initiatives will include technology projects directly serving the residents of Clark County, as well as projects with an internal County government impact.
- Work with the IT Director on the creation of the department's strategic plan, as well as directors of other County City departments, to lead all aspects of the IT Project Management Office, business analysis and implement project standard methodologies.
- Make recommendations to the Director of IT on the strategic use of information technology to improve service to departments and Seattle residents.
- Keep abreast of emerging technologies and recommend technology implementation based on business needs.
- Assume duties of Director of IT as assigned.

## **QUALIFICATIONS**

- Bachelor's degree in computer science, information systems, business or public administration, or a closely related field.
- Minimum ten years professional technology related experience and, five years in management/supervisory role responsible for large-scale operations, systems development, and technology policy.
- Confirmed project management skills.
- Experience developing and controlling budgets and department financials.
- Demonstrable experience in a workplace that values diversity.
- Demonstrated successes in improving performance of organizations through implementation of standards and industry best practices.
- Solid foundation in principles of hardware, software, communications, and applications; firm grasp of architectures and standards.
- Understanding of ITSM/ITIL methodologies
- Experience with complex environment with constantly evolving technological needs, multiple sources of funding, multiple services contracts, and multi-agency contacts.
- Advanced oral and written communication skills; strong customer service skills.
- Managerial problem-solving and analytical skills.
- Ability to work creatively and quickly within the structure of the public sector.
- Communicate effectively with elected officials, technology professionals within government agencies and public sector.
- Experience leading activities of professional technology staff.

NOTE: Equivalent combinations of education and experience will be considered for the required qualifications.

**DESIRED QUALIFICATIONS:**

- Experience with information technology operations (computing services or networking), or application development and implementation, ideally including public safety, general government and/or public sector agencies.
- Strong leadership and management team experience demonstrating an ability to create a clear vision, set goals and expectations, empower initiatives at all levels, and using sound judgment in developing and leading IT systems in support of departmental mission, vision, and goals.
- Experience formulating, implementing, and evaluating IT initiatives and policies.
- Ability to function in a collaborative workplace with ability to develop broad-based support for change.
- Understanding of future of technology for government agencies including local, state, and/or public safety agencies.
- Demonstrated experience improving performance by managing against standard key performance indicators and SLAs.
- Demonstrated experience developing methods for managing and tracking team/department priorities.
- Experience developing IT strategic plans, architectures, or experience in other IT planning roles.
- Experience establishing a plan of recurring business activities and driving timely completion of key activities.

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