

FIRE INSPECTOR II

JOB PURPOSE AND SUMMARY

Responsible for maintaining a standard of fire protection and public safety by performing surveys and inspections for fire and life safety, identifying fire hazards and initiating corrective procedures, and education.

Work is performed within policy directives and guidelines established by the Fire Marshal. Scope of occupancies surveyed and inspected includes public assemblies, business, mercantile, office, storage, residential, industrial, educational, manufacturing, and utility. This position also performs reviews relating to site plans, subdivisions, and various other projects for proposed development to assure compliance with Fire Code requirements.

CLASSIFICATION DISTINCTIONS

This is the second level in the Fire Inspector job family. It is intended for employees with significant knowledge, skills, and abilities in fire protection and building inspection and with possession of the Fire Inspector certification through the International Code Council (ICC). Incumbents at this level are expected to have all the requisite knowledge, skills, and abilities to handle the full range of work in the job family.

Incumbents work with considerable independence in performing routine job duties, and receive closer instruction and supervision on new assignments or non-routine tasks. Incumbents at this level apply advanced knowledge of fire inspection in building, sprinkler systems, fire alarms, and hazardous material systems in the accomplishment of the work.

This classification may also have the opportunity to develop expertise in a particular field within the division. Examples include minor commercial plans review, fire sprinkler system review and inspection, fire alarm system review, fire suppression systems, etc. Training for such activities would be provided by the division,

KEY OR TYPICAL TASKS AND RESPONSIBILITIES

- Assists and coordinates with various other agencies (both internal and external) for fire or life-safety related concerns.
- Assists deputy fire marshals with inspections of new construction and special systems (alarm and sprinklers) for compliance with approved plans.
- Assists and instructs lower-level inspectors in code application, interpretation, and office procedures.

Clark County, Washington

- Conducts fire and life safety surveys of public, commercial, and residential structures to ensure compliance with local, state, and federal fire codes and ordinances.
- Documents in writing violations of respective codes and standards and identifies corrective actions that must be made to bring properties into compliance with applicable fire codes, laws, regulations, and standards.
- Assists citizens and other agency personnel with code interpretations and information when requested, prepares written documentation.
- Conducts re-inspection to insure compliance has been achieved.
- Issues civil citations for fire code violations and provides court testimony regarding fire code violations.
- Inspects fire extinguishing and fire protection equipment and systems in order to evaluate their operational readiness.
- Conducts research of fire prevention codes, standards and practices.
- Prepares detailed reports on all work performed.
- Performs other related work as assigned by the Chief Fire Marshal.

QUALIFICATIONS

- High School education or GED.
- Possess a valid driver's license, or the ability to possess one by the time of appointment.
- Complete a comprehensive background investigation prior to appointment. (This is necessary due to direct access to confidential material.)
- Minimum experience of 2 years in fire protection service or law enforcement with recognized public or private agency OR 1 year of fire protection service or law enforcement with recognized public or private agency and completion of minimum of 45 credit hours, or equivalent, in fire protection, law enforcement, or building inspection services studies.
- Possession of Fire Inspector I certification through ICC.
- Must achieve Fire Inspector II certification from the International Code Council within 1 year of the date of employment.

Knowledge of: code requirements, regulations, basic operational features and fire hazards presented by various types of occupancies; features of fire protection and life safety related to building construction that are germane to various types of occupancies; types and installation requirements for building service equipment that are germane to various occupancies and which can, through their operation, affect fire protection and life safety; applied electrical theory; fire hazards related to various types of heating and cooking equipment; fire alarm systems; heat, smoke and flame detection systems; standpipe and fire hose systems; fixed fire extinguishing systems; portable fire extinguishers; types of fore sprinkler systems; report preparation and writing; acceptable code enforcement procedures; fire prevention codes, standards and laws.

Ability to: recognize, diagnose, define and document existing and potential hazardous fire conditions; bring about compliance to laws, ordinances, codes, standards and regulations with firmness, tact and impartiality, perform reviews for land development projects to ensure compliance with fire codes, establish and maintain effective working relationships with business people, other employees and the general public; carry out written and oral instructions; organize assigned activities and schedule work tasks in order to achieve program objectives; communicate clearly and concisely, both orally and in writing.

Revised: 07/05, 01/2017
Office Use: 06/22/2000